

**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 28 May 2013  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Ann Bonner (Chairman)</b>	<b>Councillor Daniel Sames (Vice-Chairman)</b>
<b>Councillor Alyas Ahmed</b>	<b>Councillor Timothy Hallchurch MBE</b>
<b>Councillor Melanie Magee</b>	<b>Councillor Alastair Milne Home</b>
<b>Councillor Jon O'Neill</b>	<b>Councillor Lynn Pratt</b>
<b>Councillor Nigel Randall</b>	<b>Councillor Lawrie Stratford</b>
<b>Councillor Douglas Williamson</b>	<b>Councillor Sean Woodcock</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

4. **Minutes** (Pages 1 - 12)

To confirm as a correct record the minutes of the meetings of the Overview and Scrutiny Committee held on 23 April 2013 and 15 May 2013 and the minutes of the meeting of the Resources and Performance Scrutiny Board held on 16 April 2013.

5. **Air Quality across the District**

To receive a briefing on the monitoring of air quality across the District by the Environmental Protection Officer.

This item was retained on the work programme following initial consideration by the Overview & Scrutiny Committee in October 2012

6. **Annual Performance Report** (Pages 13 - 70)

Report of Corporate Performance Manager

**Summary**

The Annual Report and the accompanying performance data tables provide a comprehensive overview of the Council's performance in 2012/13, and they highlight areas of significant strength as well as areas for improvement.

The Annual Report provides an opportunity for Overview and Scrutiny to review performance 'in the round' and identify any issues for their work programme or additional review over the coming year.

**Recommendations**

The Overview and Scrutiny Committee is recommended to:

- (1) Review the annual report and highlight any required additions or changes.
- (2) Identify any performance related matters that the committee wishes to review as part of the 2013/14 work programme or seek additional information on from officers.

7. **Overview and Scrutiny Work Programme 2012/13** (Pages 71 - 82)

Report of Head of Law and Governance

**Summary**

To consider the attached schedule detailing potential items for inclusion in the Overview and Scrutiny Committee work programme 2013/14 and, in addition, to consider whether to include any items of interest from the Executive Work programme, and also consider if there are any other items Members would like included.

## **Recommendations**

The Overview and Scrutiny Committee is recommended:

- (1) To consider the items as set out at Appendix 1 of the attached report and determine those to be included in the Overview and Scrutiny Committee Work Programme 2013/14.
- (2) To note any items of interest in the Executive Work Programme and consider whether to include them on the Overview and Scrutiny Committee Work Programme 2013/14.
- (3) To consider if there are any other items Members would like to include on the Overview and Scrutiny Committee Work Programme.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01327 322365 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Dave Parry, Democratic and Elections  
dave.parry@cherwellandsouthnorthants.gov.uk, 01327 322365

**Sue Smith**  
**Chief Executive**

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